



Phone Confiscation

NOT SEEN NOT TAKEN



Phone Policy

- All mobile phones must be switched off and out of sight at all times.
- The school follows a strict "not seen, not taken" policy.
- If any member of staff sees any device, it will be confiscated and handed to the pastoral office in the E block where it will be securely stored.
- The member of staff who confiscated the phone will log this as a behaviour incident
- The device will be returned **a week later**, after school in the canteen by our Pastoral Team
- If a student refuses to hand in their device, the Head of Year will intervene, resulting in an internal suspension and the confiscation of the device.